Food and Drink Safety – Quick Guide

COVERAGE
Food and Drink Safety provides access to full text documents from bodies such as the FSA (Food Standards Agency), DEFRA (Department for Environment, Food and Rural Affairs) and the World Health Organization as well as UK and European legislation. Subject coverage includes food additives, contaminants, microbiological hazards, processing and packaging, labelling and hygiene and health.

ACCESS
Food and Drink Safety is available on and off-campus.
- Log on to the Portal at portal.ulster.ac.uk using your Ulster Network username and password
- Wait for the Athens Authentication banner to drop down
- Select the Library & ICT tab.
- Select the Databases link, displayed under Key Services, on the right-hand side of the screen. The A-Z listing of Library Databases is displayed on the screen.
- Click on F and scroll down to select Food and Drink Safety.
- Click Proceed.
- On the next screen you may be asked to select your home institution/identity provider. Select University of Ulster from the drop-down menu and enable the 'Always login via this institution' box. Click Login.
- On the IHS homepage, click view product below Food and Drink Safety in the product list.

SEARCHING
Food and Drink Safety will open to the Simple Search screen. It is recommended that you use the Advanced Search option.

- Change to Advanced Search by hovering over the Search option in the toolbar and clicking Advanced Search

Enter your terms into the Document Text search box.
You can combine different terms by typing them directly into the box. Food and Drink Safety automatically enters AND between your terms.

**Advanced searching techniques** can also be used:

- **Truncation** - placing an asterisk (*) at the natural end of a word (the stem) will find all variations
e.g. infect* will find infect, infects, infection, infectious, infectant

- **Phrase searching** – Placing double quotation marks around terms will search for it as an exact phrase
e.g. “body mass index”

Please note - you cannot use an asterisk with quotation marks when searching for a phrase e.g. “food label**” will retrieve zero hits.

**Example search**

```
Advanced Search

Document Text  "chronic illness" bacteri*
Title
Organisation
Document Number
ISBN
Date Range

Search  Reset  Clear  Save Search
```

**VIEWING RESULTS**
Your results will be displayed as a list of references, with the total number of results found at the top of the results box.

You can refine a search by using the filters specified in the column on the left-hand side of the screen beside the results.

- To view bibliographical details of a publication, click the icon on the right-hand side of the results box.
- To download full text of a publication, click the publication title and then Agree.
HELP

If you are having difficulty accessing full text off campus take a look at the off
campus guide: guides.library.ulster.ac.uk/offcampus

Food and Drink Safety also has a help section which you can access at any
time by clicking Help on the right-hand side of the main toolbar.

Don’t worry if you are having problems using the database; just contact a
member of the Life and Health Sciences subject team who will be happy to
help.

Contact Details

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joan Atkinson</td>
<td>Sub-Librarian</td>
<td>02870124287</td>
<td><a href="mailto:jce.atkinson@ulster.ac.uk">jce.atkinson@ulster.ac.uk</a></td>
</tr>
<tr>
<td>Mary Rose Holman</td>
<td>Jordanstown Library</td>
<td>02890368003</td>
<td><a href="mailto:mr.holman@ulster.ac.uk">mr.holman@ulster.ac.uk</a></td>
</tr>
<tr>
<td>Frank O’Deorain</td>
<td>Magee Library</td>
<td>02871675065</td>
<td><a href="mailto:f.odeorain@ulster.ac.uk">f.odeorain@ulster.ac.uk</a></td>
</tr>
<tr>
<td>Sarah Smyth</td>
<td>Coleraine Library</td>
<td>02870124257</td>
<td><a href="mailto:s.smyth2@ulster.ac.uk">s.smyth2@ulster.ac.uk</a></td>
</tr>
<tr>
<td>Jane Starrs</td>
<td>Coleraine Library</td>
<td>02870124158</td>
<td><a href="mailto:jm.starrs@ulster.ac.uk">jm.starrs@ulster.ac.uk</a></td>
</tr>
</tbody>
</table>

Last Updated: August 2016